



INTERNATIONAL SOCIETY FOR KEY WOMEN EDUCATORS DELTA KAPPA GAMMA

Illinois, Lambda State Organization

Suggested Selection Criteria for Lambda State Nominees

<p>State President should have . . .</p> <ul style="list-style-type: none"> • served as chapter president • state committee experience • some familiarity with the work of the Lambda State Executive Board • attended state and regional/international meetings, conferences and conventions • interest in and time for the position • ability to communicate effectively both verbally and in writing 	<p>State Vice Presidents, Recording/Corresponding Secretaries should have . . .</p> <ul style="list-style-type: none"> • served as chapter president • state committee experience • interest in and time for the position • some chapter experience in areas for which they are nominated 	<p>Members of the Nominations Committee and the Foundation for Educational Studies Board should have . . .</p> <ul style="list-style-type: none"> • served as chapter president • state committee experience • some chapter experience in areas for which they are nominated • interest in and time for the position
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Brief Description of Lambda State Committees

In addition to the responsibilities listed below, committee chairs and representatives may be asked to serve as state visitors.

Society Business

Committee	Approximate Number of Meetings	Responsibilities
Chapter Visitation (Corresponding Secretary)	once in the second summer (even numbered year)	prepares forms/schedule, train Lambda State Visitors for chapter visits during 2018-19
Communications and Publicity	once each summer	promotes publications/plans publicity for Lambda State; assists chapter communications chairs with newsletters/yearbooks; supports webmaster in maintaining Lambda State website; encourages technology sessions at state events; may plan a technology seminar
Event Planning & Management	once each summer (may also meet in winter)	recommends meeting dates/locations; investigates sites in different locations
Finance (two appointments will be made for a four-year term)*	once each January or February (usually the last Saturday of January)	prepares Lambda State budget; reviews chapter budget forms
Leadership Development	once each summer; meets in January of even-numbered years before the Orientation for Chapter Leaders workshops	plans/implements leadership development for state/chapter officers/committee chairs (includes Transition Meeting for State Officers/Committee Chairs and Training for Chapter Leaders workshops); may plan a Leadership Management Seminar

Membership	once each summer	studies/makes recommendations related to membership concerns; plans Membership Luncheon and Celebration of Life Ceremony held at convention; maintains Coordinating Council information, plans future expansion
Nominations (elected members from each of the six areas in the state will serve for one biennium)	meets first summer and December in second year	supports chapters in search of new officers in first year; selects slate of elected positions for state in second year
Personnel	once each summer; may meet additional times when interviewing	interviews candidates for vacant staff positions; evaluates staff performance
Rules	once each summer and in January or February	receives all proposals for amending the Lambda State <i>Bylaws</i> and <i>Standing Rules</i> ; communicates any proposed changes for the International <i>Constitution</i>
State Planning	once each summer	assists president in planning/implementing activities during the biennium

Society Mission and Purposes

Achievement Award	once each summer	promotes annual recognition of an outstanding Lambda State member; reviews nominations based on qualifying criteria; prepares ballots for the state executive board for selection of Achievement Award recipient
Educational Excellence	once each summer	plans workshop sessions for conventions that enrich members personal and professional growth; acquaints chapter educational excellence committees with the international themes for study, administers the Grant-in-Aid and Florence A. Cook Recruitment Grant, prepares Professional Development Hours (PD) and evaluations for state and chapter events, encourages chapters to Support Early-career Educators (SEE)
International Projects	once each summer	promotes all international projects; encourages financial support of international funds; suggests/plans a travel experience at least once during the biennium
Legislation	once each summer	informs members of legislative action pertaining to education/status of women; may conduct Legislative Seminar(s); disseminates U.S. Forum information to members
Literacy	once each summer	plans/promotes activities to improve literacy in Illinois; conducts workshops/book discussions
Music	once each summer	plans music for convention and Lambda State activities, including Creative Arts Retreat; acquaints chapter program/music committees with international song books/music; chair also serves on Women in the Arts Committees
Scholarship (two appointments will be made for a four-year term)*	meets each January or February; may meet in summer	selects state scholarship/stipend recipients; promotes international/state scholarships

Women in the Arts	once each summer, at the CAR, and in January or February of odd-numbered years to select M. Josephine O'Neil Art Award recipient(s)	plans Creative Arts Retreat, Art Mart, and art-related convention workshops; arranges for administration of the M. Josephine O'Neil Arts Award
Foundation for Educational Studies, Inc.	meets each fall and spring	awards stipends to chapters and individual members for educational projects
Ad Hoc	meet(s) as authorized	appointed by the state president as authorized

*Represents committee membership that is longer than a two-year term.

Updated 8/2017 so